

Beach Haven Community Hall
336 Rangatira Road P O Box 66 005 Beach Haven
Phone: 482 1595

Terms and Conditions of Hire

1. BOOKING

Applicants must state the purpose for which the House is to be used and in making a booking, sign a Hire Agreement as evidence that compliance will be made with all the conditions of hire. The applicant must furnish a permanent address to which any communications may be sent. Subletting any part of the House is prohibited except with prior permission of the Hall Management in writing.

2. RESTRICTIONS ON USE OF BUILDING

Times of entry and exit include setting up, packing up and cleaning. There is no access to the Hall at times other than stated in the Hire Agreement without prior arrangement from the Hall Management.

3. HIRE CHARGES

Hire charges will be advised before this agreement is completed and are subject to review without notice.

4. RIGHT OF REFUSAL TO HIRE THE HALL

The Hall Management may, at its discretion, refuse any application to rent the Hall and may cancel any booking. In every such case any monies paid by the Hirer in respect of the cancelled booking shall be refunded in full.

5. DEPOSITS/CANCELLATION OF BOOKING

A 50% non-refundable deposit is required on confirmation of booking. Circumstances may cause a Hirer to cancel a booking. Provided that reasonable notice has been given and that the reason is deemed sufficient, the Hall Management may authorize a refund of the deposit and/or rental. In all other cases the rental shall be forfeited.

6. INTOXICATING LIQUOR

On all occasions the use of intoxicating liquor is to meet the provisions of the Sale of Liquor Act 1989 Section 73 and shall be strictly complied with. A Special License (Premises) must be approved by the North Shore City Council prior to any event taking place. Consumption of intoxicating liquor is restricted to the inside of the House.

7. BOND

A refundable bond of \$200.00 is required

This will be returned depending on the condition of the facility upon leaving. Any necessary cleaning charges, or other cost related charges for repairing damage will be deducted from the bond and any excess monies owed charged to the Hirer.

8. DISCLOSURE

Where money owing to the Hall is not paid we reserve the right to seek legal action to retain monies which will result in the Hirer being liable to pay all monies as well as any additional costs incurred from retrieving the money.

9. LAW AND ORDER

The Hirer shall be responsible for the maintenance of law and order both within the Hall and surrounds during their period of hire. The Hirer agrees to keep all noise in and outside the House at a level acceptable to the by-laws of the North Shore City Council.

Hall Management, the Police, Liquor Licensing Inspector or authorized Security Guard shall have admission to the premises, or part thereof, at all times.

The Hall Management accepts no responsibility for the behaviour of attendees at any activity.

10. SPECIAL CONTRACTS

The Hall Management may, at its discretion, enter into a special contract between it and the Hirers for the letting of the House.

11. SECURITY

- a) Security is the responsibility of each Hirer. Failure to lock up the whole Hall securely resulting in a call-out will be subject to a call-out fee of \$35.00 GST inclusive.
- b) For any function the Hall has the right to require the Hirer to engage the services of a Security Guard for the duration of the function. The Security Guard will be provided by the Hall at the rate of \$35.00 GST inclusive per hour.

12. SAFETY AND EMERGENCY PROCEDURES

Fire safety information is displayed in the foyer of the Hall. Fires extinguishers are outside the Kitchen door, and hose reel on the Stage.

13. CLEANLINESS OF PREMISES

The premises are to be left in a clean and tidy condition. .

14. DAMAGE

Any costs incurred in repairing damage caused by the Hirer shall be charged to the Hirer.

15. HOUSE EQUIPMENT

No equipment is to be removed from the Hall unless authorized by Hall Management.

16. RECEPTION, CUSTODY AND REMOVAL OF HIRE CHATTELS FROM PREMISES

Any Hirer of the premises, or part thereof, must remove all their possessions at the end of their agreed hire or they will be liable for further rent as per Schedule of Charges. The Hall Management accepts no responsibility for the reception or safe custody of any goods or furniture delivered to the premises by or on behalf of the Hirer.

17. SMOKING

Smoking is not permitted inside the Hall.

18. PARKING

Parking is for Hall users only.

19. DISPUTES

In the event of any dispute or difference arising as to the interpretation of these conditions or as to any matter therein contained, the decision of the Management Committee shall be final and conclusive. Any engagement of any kind shall be subject to these terms and conditions herein of which it shall be taken that the Hirer is aware.

19. DISCLAIMER

The Hall is not responsible in any way for loss or damage to any person or property associated with the Hirer or any costs incurred by the Hirer.

FINAL

Breach of any part of the Clauses above could result in the loss of the Bond/Deposit in whole or part and/or the Hire Agreement being terminated.